# Tyler SIS Student 360 Mobile

## Overview

Tyler SIS Student 360 is available as both a web application and mobile app. Both the web and mobile versions can be used by parents, students, and staff. This document describes the mobile phone app version of Tyler SIS Student 360 available on both iOS and Android. It can be downloaded from the Apple iTunes iOS App Store and the Google Play App Store.

The app is compatible with iPhones and iPads running iOS 8.4 or later and Android devices running Android 4.4 and later. While Tyler SIS Student 360 Mobile is compatible with larger devices, it contains a subset of the features available in the browser application. You can use the browser app on larger devices with Chrome on Android and Safari on iOS.

The iOS and Android versions are similar, but differences in hardware and platforms result in slightly different appearances on some screens. Such differences are highlighted in this document.

## Installing Tyler SIS Mobile

In Apple iTunes or Google Play search for Tyler SIS Student 360. The app is free.

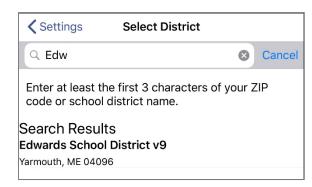
- Android (Phone and tablet)
- iOS (iPhone and iPad)

## Logging in

When the app starts, read the introductory message then tap **Continue**.



Enter at least the first three letters of the district's name or the first three digits of the district's ZIP code. In the Search Results, tap the district where your student is enrolled to proceed to the login page.

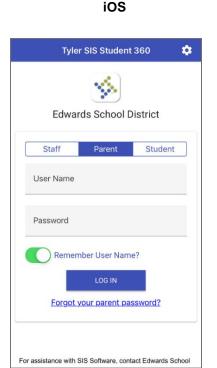


If you select the wrong district or need to change districts, you may do so later; before logging in, tap the **Gear** icon to access the Settings screen and tap **Select District**.



**NOTE**: If for any reason you cannot find your district on the search screen, please wait until you receive an announcement from your district that Tyler SIS Student 360 is available.

To log in as a **Parent** or a **Student**, tap the appropriate tab. Enter the same Name and Password that you use to log into the Tyler SIS Student 360 website. Optionally, save the most recently entered User Name, by tapping the toggle switch (for security, passwords are not saved). Then tap **Login**.



Android



NOTE: Tap Forgot your parent password? if you need help with your password.

If you attempt to log in when you have no students enrolled in the current academic year, you will see a notice saying you have no students enrolled and will not be able to log in.

## First Time Logging In

When you log in to Student SIS 360 for the first time, one or more Welcome dialogs explain some of the new settings or features to get you started. Drag the arrows left/right to view each screen. Click **Done** to continue.









#### **New Announcements**

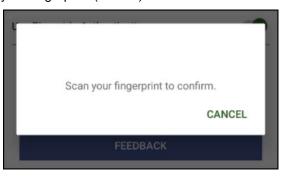
When you first log into Student 360 each day, you may be automatically taken to a screen that shows any new announcements that have been added since your last login, or announcements flagged to appear each day until removed (if you have multiple students, each student's announcements are included). Tap the **Menu** icon at top right to display a Student Summary or parent's Select Student option. Details about the Announcements screen follow below.

## Biometric Authentication for Login

The latest Android and IOS phones allow you to enable fingerprint/face recognition security. If you have enabled this feature on your phone, you may be prompted to activate it for Student 360 Mobile (click **Cancel** if you are prompted but don't want to activate).

On the login screen, ensure that **Remember User Name** is on and log in. Tap the **Gear** icon to access **Preferences**. When the app detects that the fingerprint/face recognition feature is active, tap to enable it. When prompted, scan your fingerprint (or face) to confirm.





Log out, start the app again, and respond when prompted by scanning your fingerprint (or face). You may deactivate the feature any time on the Preference screen.





## Navigating Tyler SIS Student 360 Mobile

**NOTE**: The device back arrow *does not* navigate within the SIS mobile screens.

Generally, use the **View** options on Student Summary/Home screen or the **Menu** icon to navigate to available screens. Use the **Calendar** icon to change academic year.

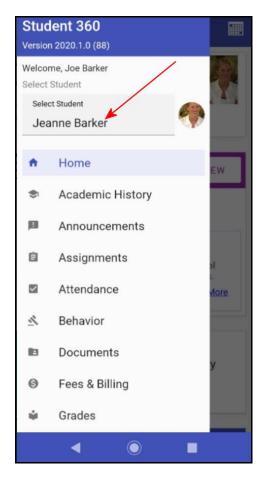
#### Select Student

**NOTE**: When a student logs in, they see only their own Student Summary screen, regardless of how many other students are in the household.

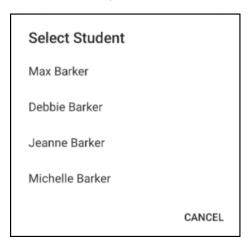
If you are logging in as a parent and your household has more than one student, the first student listed is displayed in the Student Summary/Home. Actively-enrolled students display with their photos (or a placeholder if their photo isn't in Tyler SIS) along with their name, enrolled school, and grade level (plus Alert icons, if assigned).

Tap the **Menu** icon to access **Select Student** on the left side menu.





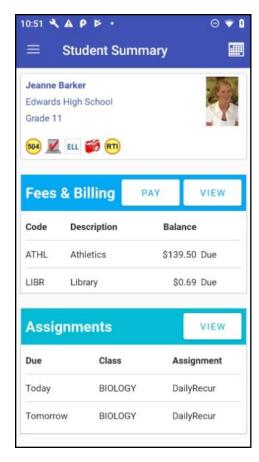
Tap the student name to access all students associated with the parent logged in. The tap a name to select a student (or Cancel to retain the currently selected student).



## Student Summary/Home

The Student Summary screen shows frequently used areas available in Tyler SIS Student 360 for the selected student. It may be necessary to swipe up to see the full list. Note that some of these items shown here may not appear if they are not enabled by your district.



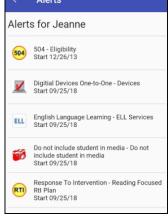


At the top of the screen on the left, the student's name, primary enrollment school, and grade level are displayed, and below that, Alert icons, if assigned. The student's photo appears on the right (or a placeholder if their photo isn't in Tyler SIS). You may tap the student's photo to enlarge it (tap again to return to the small size).

To see the data associated with each card, tap the card (or **View** when available) to be taken to that screen.

Students with alerts display icons similar to the samples below. Tap any icon to see a details about the alerts.







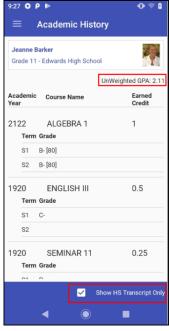
### **Academic History**

The Academic History screen displays all of the student's grades sorted by school year and course. For grades 9-12, their current GPA appears on the right below the basic student data.

If their primary enrollment school is a high school, you may tap **Show HS Transcript Only** to limit the screen to grades 9-12. Each row shows information about a course.

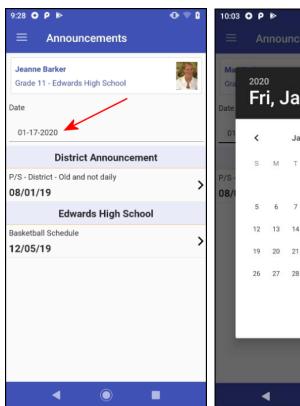
- Academic The academic year the student took the course.
- Course Name The title of the course.
- Earned How many credits the student has earned in completed terms.
- Description/Grade The term and the grade earned during that term

Tap the **Menu** icon to select another screen.



#### **Announcements**

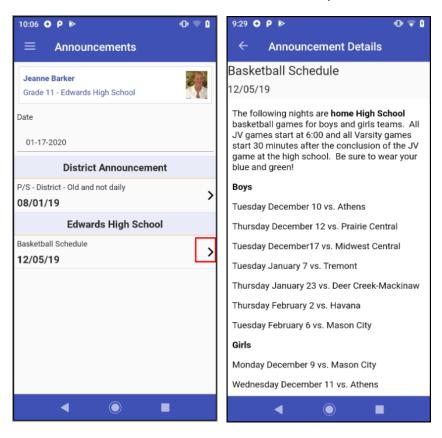
The Announcements screen displays any District-wide, School-specific, and Course-specific announcements. You may choose a date to see announcements by tapping the current date and selecting another.





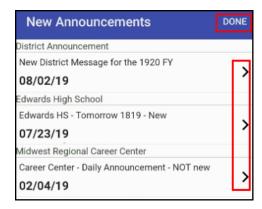


Each announcement appears on a single line with an Arrow to the right. Tapping a row's arrow expands that announcement to show the text. Tap the **Back** arrow at the top of the Announcement Details screen to return to the announcements list. Tap the **Menu** icon to select another screen.



#### **New Announcements**

When you first log into Student 360, you may be automatically taken to a screen that shows any new announcements that have been added since your last login or announcements flagged to appear each day until removed. Tap the **Menu** icon to select another screen.

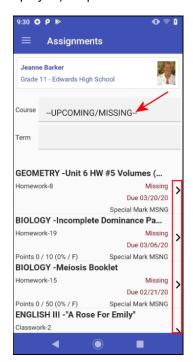


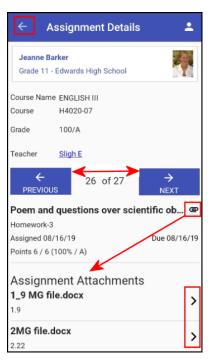
## Assignments

By default, all upcoming and missing assignments are displayed. Tap an assignment's arrow to see details about that assignment. If the teacher name is a link, tap to send an email to the teacher. Note

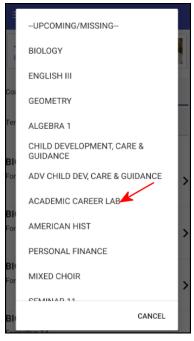


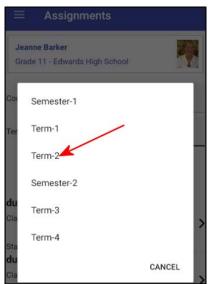
that Previous/Next arrows appear with a count of assignments (26 of 27) for the course; tap to move through the Upcoming/Missing assignments for the selected course. Assignments may have Attachments (signaled with a **Paper Clip** icon ). Click the arrow on the right to view an attachment (they display in the smart phone's app so you may need to use the phone navigation to see them displayed). Tap the arrow next to Assignment Details at the top to return to the Assignments list.

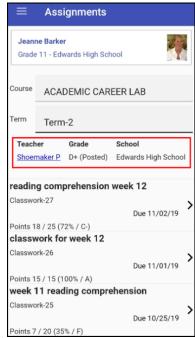




To view a full list of a course's assignments, tap the first dropdown bar (defaulted to Upcoming/Missing), swipe up/down to tap a course. After selecting a course, tap the second dropdown bar if you wish to select a specific term; by default, the current term is selected.



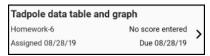






The selected course/term assignments are listed. The teacher name/link, student's grade for the term, and school are displayed above the assignment list. Each assignment shows its title, type (test, homework, etc.), and due date. If an assignment shown is extra credit, no grade is calculated.

Each assignment that has not received a score from the teacher shows a status of No Score
 Entered with a Due date. As the due date approaches, Due today/Due tomorrow is added.



Each assignment that has received a score from the teacher shows a **Points** scored/possible, the percent/letter grade, and the date the assignment was **Due**.



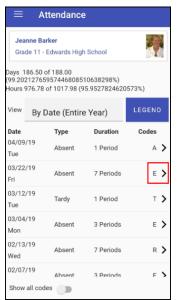
An assignment past its due date with no score from the teacher shows a red Missing and the Due
Date. If Special Mark MSNG displays, it means that the teacher entered MISSING in their
gradebook.

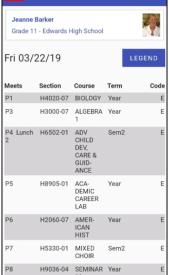


Tap the **Menu** icon to select another screen

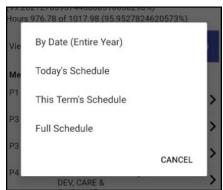
#### **Attendance**

The Attendance screen shows all of the dates where the student was absent for all or part of the day. By default, absences are displayed **By Date (Entire Year)**. Each date with an absence code is listed. Tap a date's arrow to see the periods/courses for which the student was absent and any associated comment, if present. Tap the arrow at the top to return to the Attendance screen. Tap the **Menu** icon to select another screen.





Attendance Detail

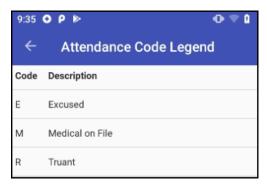




Tap the **View** area to select a different time period for absences; display these records arranged four ways:

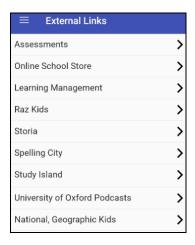
- By Date (Entire Year) Shows the absences in reverse-chronological order.
- By Course Schedule (Today Only) Shows all absences, but only for courses that meet today.
- By Course Schedule (This Term) Shows all absences, but only for courses that meet this term.
- By Course Schedule (All) Shows all absences for all enrolled courses.

Tap **Legend** to see a list of absence codes at your site (may differ from the example below).



#### **External Links**

If established by the district, External Links may be available. Tap the right-side arrows to access the link or tap the **Menu** icon to navigate to another screen.



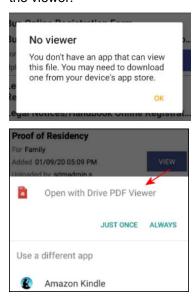
#### **Documents**

Tyler SIS can store documents for Students and Families. The documents can be used for many purposes, such as proof of residency or sports physicals. The **For** row shows if it's for a specific student or for the entire family. Each form also displays with who added it. Tap **View** to download the PDF. Tap the **Menu** icon to select another screen.





If the **No viewer** message shows, you may need to download an app to your phone, otherwise, select the viewer.

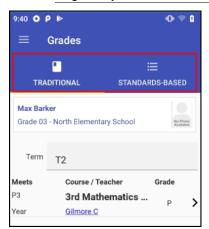


#### **Grades**

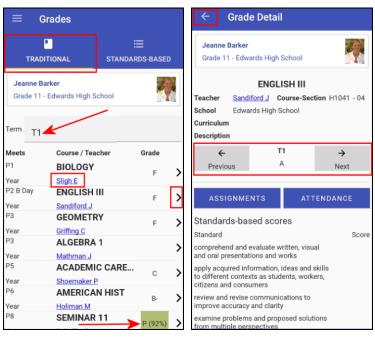
The Grades screen shows both posted report card grades and in-progress marks for terms that have not yet been posted from the teacher's gradebook. Each course displays with its name, the period it meets, the teacher, and the term grade. If the teacher has an email address, the name is underlined; tap a teacher's name to start an email to the teacher.



**NOTE**: Depending on the student's school and its grading policies, the Grades screen might only have Traditional or Standards available.



By default, traditional grades are displayed, when Stardards are in use, tap **Standards Based** to display the courses' standards marks.

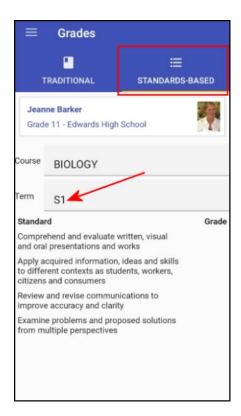


Grades that are in-progress (calculated from the gradebook) display in green, while posted grades display with no highlight. Tap the **Term** drop-down to select a specific term.

Tap the arrow to the right or any course to see the Grade Detail screen.

Tap the Previous/Next arrows at the top to see each term or progress mark. Associated standards appear at the bottom of Assignment Detail or on the Assignments screen tap **Standards-Based**.





Tab Assignments or Attendance to see records associated with the selected grading class. Tap the back arrow at the top to return to Grading.

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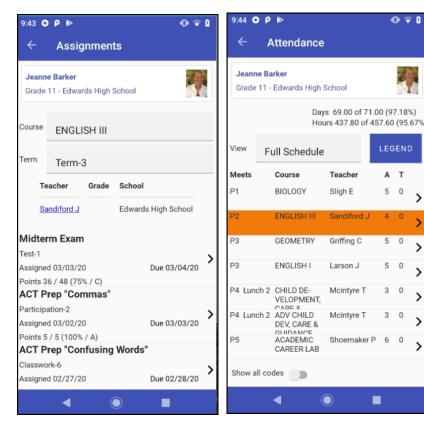
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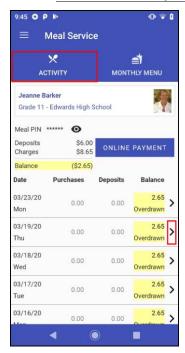




#### Meal Service

The Activity screen shows by default. All Deposits, Charges, and a Balance display at the top. Each date's Purchases, Deposits, and Balance display below. Tap the right-side arrow to see details of each date's activity. Tap the arrow at the top to return to the Meal Service screen. Note that overdrawn balances on any date are highlighted in yellow.

NOTE: Online Payment only displays if the service is activated in your district.



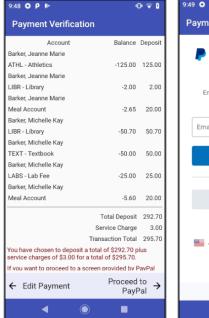
Tap **Monthly Menu** to show what is planned for school lunch in the cafeteria for the next 30 calendar days. The Meal Service Monthly Menu details the default meal option offered each day.

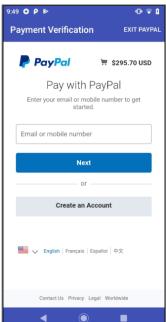
## Online Payment

You can pay fees owed and deposit money into student meal service accounts by using the Online Payment screen. All students associated with the parent logged in display fee balances. Amounts due are highlighted in yellow.

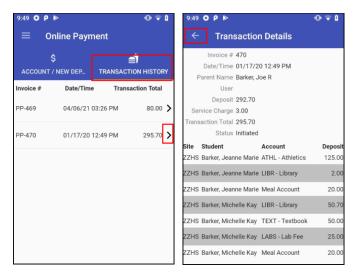
- 1. Verify that the payment details and total are correct. If not, tap **Edit Payment**. If you're ready, tap **Proceed to PayPal**.
- Use a credit or debit card, or log into PayPal to complete the payment. No money is credited to students until the payment is completed. The PayPal website provides the completion page. Tyler SIS Student 360 does not store your card or PayPal account details.







3. The Transaction History Screen provides details about deposits made to accounts of all students associated with the family. Click the arrow on the right to see how the deposit was distributed.



### **Student Details**

The Student Details screen shows contact and personal information about the student. The screen shows the student's name, ID, grade level, primary enrollment school and picture at the top. The data below includes enrollment status, bus, graduation plan (9-12), age, birthdate, ethnicity, race, gender, and email address.





If today is a school day and you're looking during school hours, scroll down to see the student's **Current Location**.

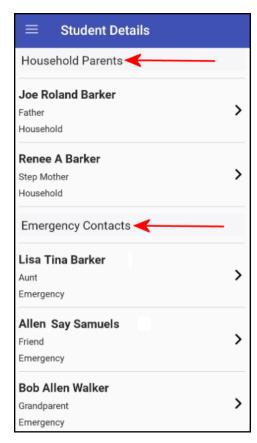


It may be necessary to swipe up to see all of the data. The remainder of this screen is split into four sections:

#### Contacts

- Household Parents The contacts that live at the student's mailing address (only displays if the logged in parent is this type of contact).
- Contacts Emergency The emergency contact information for the student.
- Contacts Additional The nonresident parents (only displays if the logged in parent is this
  type of contact).





Siblings – Other students in the same household.

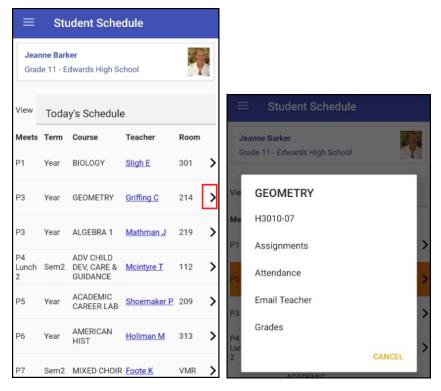


#### Student Schedule

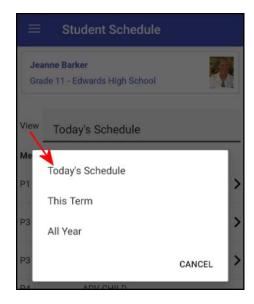
The Student Schedule screen shows the courses in which the student is enrolled. Each course displays with Meets (period), Term, Course title, teacher, and room number. If the teacher has an email address the name is underlined; tapping a teacher's name starts an email to the teacher.

Tap the arrow next to any course to access that courses' Assignments, Attendance, Grades, or Email the Teacher.





Tap the View area to change the schedule to This Term or All Year.





## Settings

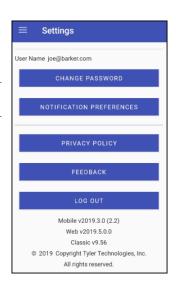
Tap the Menu icon ( ) and **Settings** to access the following.

**NOTE**: The bottom of the screen shows information about the Mobile app version currently running.

#### Change Password

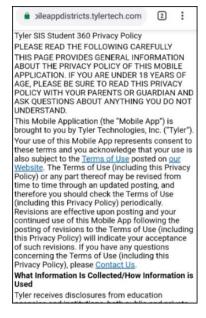
Tap **Change Password**, enter your current password, and type your new password twice to make sure it's correct. Press **Save** to save the password. Note that your password on Student 360 is visible to key staff, so do not use your private or banking passwords. Please make your password difficult for someone to guess.





### **Privacy Policy**

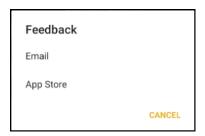
Tap to display and read the privacy policy regarding use of this app. This displays in the phones app so tap the phone's **Back** arrow to return to Settings.





#### Feedback

Tap to send feedback via Email (to Tyler SIS Mobile) or in App Store.



## Log Out

To ensure data security, always log out properly.



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